



Fribourg Model United Nations

Statutes

2025 ver.

Statutes of the Fribourg Model United Nations

Title I General Dispositions

Article 1 Name

«Fribourg Model United Nations» (FriMUN) is a not-for-profit association, organized corporately and constituted in accordance with articles 60 *et seq.* of the Swiss Civil Code.

Article 2 Headquarters

The headquarters of FriMUN are in Fribourg (Switzerland).

Article 3 Duration

The duration of FriMUN is unlimited.

Article 4 Purposes and Activities

1. FriMUN aims to raise awareness amongst its members of international political and social issues, particularly concerning the objectives of and activities carried out by the United Nations.
2. It organizes fortnightly or weekly meetings with its members.
3. It organizes and participates in conferences and collaborates with other groups pursuing similar goals.
4. The official language in these meetings is English.
5. FriMUN is independent of any religion and acts in a spirit of strict political neutrality.

Article 5 Civil Liability

1. The association's assets and the membership fees guarantee its debts.
2. Members cannot be held individually liable for financial commitments entered into by the association.
3. Any member is personally liable for expenses due to his or her wrongful behavior.

Title II Members

Article 6 Member Status

FriMUN distinguishes two classes of members:

- a. Active members, including members of the Board, and
- b. Honorary Members

Article 7 Active Members

1. Any current or former student of the University of Fribourg or from the Hautes Écoles de Fribourg may join FriMUN as an active member.
2. The affiliation begins with the payment of the membership fees. It ends automatically at the end of every year. This rule of exclusion does not apply to Honorary members.
3. The membership fee shall be fixed by GA.
4. Members should actively take part in the activities of the association
5. Active members may participate in conferences as individual delegates without the consent of the board. To participate in a national or international Model United Nations conference outside of an official FriMUN delegation whilst associated with FriMUN, members must receive an approval by the Board prior to inscription to the conference.
6. If the conditions of Paragraph 5 are not respected, the participant(s) can be sanctioned by the Board.

Article 8 Honorary Members

On proposal of the Board, the General Assembly can give the title of Honorary member of the association to any physical or legal person having done a particular favor for the association. Honorary members are subject to no obligation, however have the right to attend and vote during the General Assembly.

Article 9 Resignation

Any member can resign from the association at any time simply by writing a letter or an e-mail to the Presidency. The membership fee will be refunded *pro rata* on a monthly basis.

Article 10 Sanctions

1. In the absence of any contrary statutory article, a member who wrongs the interests of FriMUN or contravenes these statutes may be sanctioned.
2. A member who commits an offense within the FriMUN, in particular by damaging in any way whatsoever the physical, mental or moral integrity of one of the members or by belittling him may be warned or sanctioned.
3. The Board may pronounce sanctions after a written and motivated warning.
4. Sanctions may be:
 - a. Loss of right to participate in a debate or an international conference,
 - b. Suspension of membership,
 - c. Revocation of membership. The membership fee will not be refunded.
5. In cases of severe misconduct, a sanction may be pronounced with no prior warning.

Title III Organization of the Association

Article 11 Organs of the Association

The association is composed of

- a. the General Assembly (GA),
- b. the Executive Board (Board), and
- c. the Auditor.

Section 1 The General Assembly

Article 12 Tasks

1. The General Assembly is the supreme organ of the Association.
2. The tasks and competences of the General Assembly are all the ones that are not expressly attributed to another organ; including for instance the competence to:
 - a. Define the means to use to reach the goals defined under art. 4,
 - b. Elect the Board and the Auditors,
 - c. Elect the Honorary members proposed by the Board,
 - d. Determine the amount of contributions,
 - e. Approve the executive report of the Board and to give him discharge,
 - f. Approve the accounts presented by the Treasurer and to give him or her discharge,
 - g. Approve the report by the Auditor and to give him or her discharge,
 - h. Modify the statutes,
 - i. Pronounce the dissolution of the association.
3. If an active member is sanctioned by the Board, he or she has the right to appeal to the GA to judge his case.

Article 13 Convening of the General Assembly

1. An ordinary General Assembly shall be held a year in the beginning of May.
2. If, for legitimate reasons, it cannot be held, the Board is responsible to organize it as soon as possible.
3. The Board may call extraordinary meetings of the General Assembly.
4. The Board invites all members to any General Assembly by e-mail at least one week prior to the meeting. The agenda shall be included with the invitation.
5. The GA must be presided over by the President. If he or she is not present, the Vice-President assumes this responsibility.

Article 14 Voting

1. The General Assembly takes decisions by a simple majority vote of the active and honorary members present.
2. A member can be represented by another member at the General Assembly, by means of a dated, written declaration indicating the name of the representative and the absent member.
3. In case of a tie, the President of the GA holds the deciding vote.

Section 2 The Executive Board

Article 15 Members of the Board

1. The Board is composed of at least two different members:
 - a. the President, and
 - b. the Head of Finance.

1bis. The Board composes itself.
2. If there are at least three Board members, one member is elected Vice-President
3. Any member may not hold more than one post of the following: President, Vice-President, or Head of Finance.

Article 16 Election

1. Only active members can be elected as members of the Board.
2. The Board proposes the positions needed for the functioning of the association in the invitation to the GA.
3. Candidates must submit a motivational letter to the Board, at the latest in the week leading up the GA. The candidates shall present themselves to the Assembly.
4. The members of the Board shall be elected by a secret ballot using ranked-choice voting.
5. If a Board member is permanently unable to execute his or her duties during a mandate, a replacement should be elected by the Board and should be confirmed at the next GA.

Article 17 Resignation

1. Any Board member can resign from their position with a one-month notice addressed to the Presidency in a letter or e-mail.
2. If a Board member resigns, the Board shall convene an extraordinary GA to replace him or her.
3. If, during the mandate, all Board members resign or, if the Board's mandate is over before a new one has been elected, the Board puts at least one person in charge of coordinating, uniting and facilitating the election of a new Board.

Article 18 Revocation of a Board membership

1. On proposal of two members of the Board or of one-third of the association's active members, the Board shall decide on the revocation of a Board member.
2. The person subject to revocation cannot take part in this vote.
3. The decision of revocation can only be voted if all Board members are present and has to be approved by their unanimous vote.
4. If there is no unanimity amongst the Board members, the decision must be taken by the GA. The revocation is valid as a result of a qualified majority of three-quarters members present or represented at the General Assembly.

Article 19 Tasks

1. The President is the chief executive officer of the Board and, in consultation with the other Board members, is responsible for managing the organization, and for planning the debates.
2. FriMUN is legitimately represented by each member of the Board. The Board's Presidency is not hierarchically superior to other Board members.
3. The Board is responsible for:
 - a. Preparing and running the General Assembly;
 - b. Carrying out the resolutions of the General Assembly;
 - c. Delegating responsibilities to each member;
 - d. Proposing honorary members to the General Assembly;
 - e. Proposing an Auditor to the General Assembly;
 - f. Taking appropriate sanctions against a member if necessary;
 - g. Overseeing the budget of FriMUN;
 - h. Organizing events and conferences;
 - i. Any tasks given to the Board by the GA.
4. The Board always acts in the best interest of FriMUN.
5. Board decisions shall be taken by an absolute majority of all members of the Board.

Article 20 The Presidency

1. The President is the Chief Executive Officer of the Association. All Board members report directly to the Presidency.
2. In consultation with his or her officers, the President is, among other tasks, responsible for managing the organization, and for planning the debates.
3. In the case of a tie during a Board vote, the President holds the deciding vote.

Article 21 The Vice-Presidency

1. The Vice-President assists the Presidency in all its activities.
2. The Vice-President shall assume the post of President ad interim if the President is temporarily unable to execute his or her duties.
3. The Vice-President shall assume the permanent post of President if the President is permanently unable to execute his or her duties. His Presidency shall be confirmed at the next General Assembly.
4. If the Vice-President is permanently unable to execute his or her duties or has been promoted President, a replacement should be elected by the Board. The replacement shall be confirmed at the next General assembly.

Article 22 The Head of Finance

1. The Head of Finance is the administrator of FriMUN, and as such, is responsible for keeping the accounts.
2. The Head of Finance manages the association's finances, is responsible for the collection of all dues, the payment of conference fees, coordinating fundraising, and the management of the budget.
3. In consultation with the entire Board, the Head of Finance creates a budget.
4. At least once a year before the annual General Assembly, the Head of Finance, in his capacity of administrator, is required to present the accounts and all the journal vouchers to the Auditor, who will review them.

Article 23 *Ad hoc* committees

1. The Board may create ad hoc committees for the organization of individual events.
2. These Committees must be presided by one member of the Board, who reports to the Board regularly.
3. The Committees are to pursue a specific goal and their duration shall end with the achievement of that goal.

Section 3 The Auditor

Article 24 Election

1. The Auditor shall be elected by the GA for a one-year term, renewable.
2. The Auditor must be a member of the association, active or honorary.
3. The Auditor may not be a member of the Board.

Article 25 Tasks

1. The Auditor is responsible for verifying the accounts at least once a year before their presentation to the General assembly.
2. The Auditor has full access to the association's finance and records during his or her audit.

3. The Auditor is required to give a report of his or her audit to the GA before the GA can approve the accounts.
4. In case of irregularities, these must be resolved before the GA can approve the accounts.

Title IV Finances and Resources

Article 26 Resources

1. FriMUN's resources include but are not limited to:
 - a. The membership fees,
 - b. Public and private subventions and subsidies,
 - c. Grants and donations,
 - d. Revenues from events organized by FriMUN,
 - e. Fees and special services.
2. When concluding sponsorship agreements pursuant to art. 26 par. 1 lit. b and c, the Board may share FriMUN's financial report with a partner upon their request.

Article 27 Finances

1. The Board is in charge of the use and management of the financial means.
2. The financial year shall be from 1st January to 31st December.
3. The President and the Head of Finance shall have individual signatory powers to the bank account(s).
4. The accounts must be available to the Board at any time.
5. If necessary, the Board can ask the Head of Finance to present a full update of the accounts. The presentation is subject to a two-week deadline.
6. The following records shall be kept:
 - a. A general ledger;
 - b. A transaction ledger;
 - c. A balance sheet;
 - d. Journal vouchers;
7. The President, in consultation with the other members of the Board, can take appropriate measures or sanctions if the accounts are not held properly, or if the aforementioned conditions are not met.
8. The aforementioned deadlines can be extended by unanimous vote from the Board.

Title V Final Provisions

Article 28 Dissolution of the Association

1. The GA can dissolve the association by a vote at the majority of three-quarters of the present or represented members.
2. The association is dissolved forthwith if its activities have been inactive during more than ten years.
3. Any potential assets after the liquidation shall be attributed to «United Nations Youth Association Switzerland» or an association with similar goals. The Board may make such a proposal.

Article 29 Modification of the Statutes

1. Modifications of the Statutes may be suggested to GA by the Board or by a petition signed by one-quarter of all members.
2. The proposal must be approved by a qualified majority of two-thirds of members present or represented at the GA to enter into force.

Article 30 Entry into Force

1. The present Statutes come into force 14th May 2025.
2. All former Statutes are hence replaced.

Changelog

GA of 14th May 2025	Replaced art. 15 Removed the statutory option of Co-Presidency: art. 13(5), 21(5), 27(3)	
Vanja Marie Kerekovski <i>President</i>	Mitja Arko Proença <i>Vice-President</i>	Jaehyung Adrien Kim <i>Head of Finance</i>
